

## Environmental & Sustainability Policy

## Statement

The Chief Executive Officer and the Board of Directors of Virtua UK Ltd recognise that they have a legal duty of care towards the role that both they and the company has to play in relation to the environmental management of its properties and working activities; in addition to this the company also recognises the importance of promoting the principles of sustainability throughout its business activities. In order to discharge these responsibilities, the Chief Executive Officer and Directors will so far as is reasonably practicable: -

- 1. Manage and control its environmental risks in a sustainable manner by complying with relevant legislation (i.e. The WEEE Regulations 2013) and adopting, where appropriate, best practice.
- 2. As far as is reasonably practicable aim to integrate the principles of sustainability into its strategies, policies and procedures.
- 3. In accordance with the policy statement Virtua UK Ltd will:
- Aim to control its environmental risks by meeting the requirements of environmental legislation and commit to a process of continual environmental improvement.
- Establish environmental controls and set targets and indicators designed to measure environmental performance.
- Promote and adopt sustainable initiatives through the development and communication of a sustainable procurement policy to ensure social, ethical and environmental scrutiny of products and services whilst also achieving best value.
- Maximise energy efficiency, use of renewable resources and use of low carbon technology with particular emphasis on its purchase of vehicles.
- Prevent waste generation and facilitate repair, reuse and recycling over disposal of wastes.
- Wherever possible the company shall promote sustainable travel to and from its premises and site locations.
- Promote and encourage continual improvement in maintenance practices and establish sustainability guidelines for its design teams, engineers and contractors working on new build and refurbishment projects.
- The company shall seek to develop and maintain a strong working relationship with all external authorities and also develop links with relevant environmental bodies and associations.
- The company will aim to report any incidents as stipulated by legislation and ensure it retains a strong proactive and reactive capability towards reducing such incidents and managing them as required.
- Where necessary the company will ensure the development of its staff through appropriate training including on-site education and induction training.

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Date: 22/05/2025

- 4. Virtua UK Ltd will continue to demonstrate its commitment to the environment through the use of properties equipped with the latest technology so as to make best use of natural light and energy and waste disposal facilities.
- 5. The above commitment will include but is not limited to:
- Energy (Electrical and Gas) being supplied on a green tariff.
- The use of an energy efficient lighting system with PIR sensors and energy efficient desk-lamps as required.
- The recycling of printer cartridges and fax toners.
- The recycling of all electrical waste in accordance with The Waste Electric and Electronic Equipment (WEEE) Regulations 2013; in particular the recycling and/or environmentally friendly disposal of office electrical equipment (i.e. IT equipment, kettles, toasters, automatic dispensers etc.) and other redundant electrical equipment (i.e. drills, electrical saws, nail guns etc.)
- The use of an efficient internal recycling system through the use of clearly designated waste disposal containers and units; the main aim of this commitment is to ensure the company prevents sending waste to landfill sites.

• By shredding and recycling all our paper waste.

Signed: D

Name and Title: Andy Richards (Chief Executive Officer)

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